



Screening and Checking Service

Polar Recruitment Services Limited understands the importance of screening and checking candidates for our clients and as such offer a variety of services to support this.

Solutions Available

Identity check only	£ Free*
Identity and adverse financial check	£ 15.00
Identity and basic criminal record check	£ 55.00
Identity, adverse financial, and basic criminal record check (Standard and enhanced criminal record checks available)	£ 60.00
Employment status references	£ Free*
Education references	£ Free*
Professional/Technical Membership Reference	£ Free*
Personal References	£ Free*
Directors Search	£ 10.00
Sanctions File Check	£ 10.00
Media Searches	£ Free*
Driving Licence Check	£ Free*
FSA Check	£ 10.00

Prices Subject to change

** Free services are offered on request and at the discretion of Polar Recruitment Services Limited. Free services are conditional to full terms of business being agreed and in place; the request for free services must relate to a current recruitment need to which Polar Recruitment Services Limited are engaged to fulfill.*

In line with current legislation, and as regulated and vetted by the Recruitment and Employment Confederation (REC), Polar Recruitment Services Limited already fulfill our legal obligations of candidate sourcing, selection, and placement. As such our most popular services offered are both the 'Directors Search' and the 'Identity, adverse financial, and basic criminal record check'.

Identity, Adverse Financial, and Basic Criminal Record Check:

- Provides confidence that the candidate you are dealing with is who they say they are.
- Ensures all subsequent reference checks are viable.
- Checks the Electoral Roll
- Verifies a candidate's current and up to two previous addresses
- Provision of a score to indicate a considered degree of confidence in an individual's identity.
- Checks publicly available data to reveal any adverse information, including:
 - County Court Judgments (CCJs),
 - bankruptcies,
 - Voluntary Arrangements,
 - decrees in Scotland and administration orders (this search will be at current and previous addresses)
- Checks for detrimental data at addresses that are linked to the current address provided by the applicant.



POLAR RECRUITMENT
EXPLORING PEOPLE

1 Winnall Valley Road
Winchester
Hampshire
United Kingdom
SO23 0LD

(T) 02380 001 179
(F) 02380 001 193
info@polar-recruitment.com
www.polar-recruitment.com

- Accesses the Alias and Associations file, which is used to retrieve as much appropriate information concerning the applicant as possible.
- The Basic Criminal Record Check is available for anyone - not job-specific
- Contain details of any unspent convictions a candidate may have

Directors Search:

This search will identify:

- Background and track record
- Current and previous directorships
- Current disqualifications

For further details on our 'Screening and Checking Services' please contact your Account Manager directly or **call 02380 001 179 or 02071 936 534** to speak with a consultant who will be able to support you with your enquiry.

Bespoke

Polar Recruitment Services Limited provide a broad range of 'services' specifically designed to support our clients bespoke needs during the recruitment life cycle. No two recruits are the same - so why should the services you use to recruit them be? Contact us today to hear more about our wider service offerings such as Psychometric testing, which can help you secure the right candidates for your business.

Polar Recruitment currently provides tailored solutions for a variety of clients. Why not ask how we can add value to your business today?

Call:

02380 00 11 79

or

0207 193 6534